

## Sempra Employee Giving Network Application for Funding Guidelines

Thank you for your interest in Sempra Employee Giving Network, a 501(c)(3) non-profit organization run by and for the employees of Sempra Energy family of companies.

To better evaluate the needs in communities, we've established employee advisory councils to review requests for funding. Through these councils, we support health and human services programs throughout communities where our employees work and live. Councils review opportunities throughout the year and make decisions every other month. We've also established eligibility and giving guidelines to help guide our giving decisions.

We're proud of the long-standing commitment of our employees to community involvement. Collectively, we work hard all year long to raise and donate money and volunteer our time to help organizations in need.

After reviewing the guidelines below, if you believe your non-profit organization has a program that fits our criteria, we invite you to submit an Application For Funding request, online at [www.sempraemployeegiving.org](http://www.sempraemployeegiving.org)

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### ORGANIZATION ELIGIBILITY

To be considered for funding from our Sempra Employee Giving Network Council Funds, qualifying organizations must:

1. Be a health and human services organization or provide health and human services to a community in need.
2. Be a tax exempt 501(c)(3) organization (proof of tax exempt status must be provided)
3. Provide a budget, including sources of funding and all expenses

### PROGRAM SUPPORT GUIDELINES

#### Preferences:

We prefer to:

- Make contributions to organizations in the area of health and human services.
- Fund specific programs, projects, services or events that help people or organizations in need.

#### Restrictions & Exclusions:

We generally do not provide funds for:

- Individuals
- Endowment funds
- Private foundations, United Way or other federated campaigns
- Programs or activities that are discriminatory based upon age, gender, sexual orientation, marital status, physical or mental disabilities, race, color, religion, national origin or ancestry, or political affiliation.
- General operating support
- Travel, loans or loan guarantees, or liquidation costs
- Capital or construction campaigns
- Furniture, fixtures, carpeting, appliances or other such equipment
- Gas or electricity costs
- Multi-year commitments

Sempra Employee Giving Network requires funding be used within one year of receipt. Agencies may be requested to provide information on how the contribution was used and submit any support materials. To fill out an application for funding, please visit [www.SempraEmployeeGiving.org](http://www.SempraEmployeeGiving.org), click on the Grantseekers tab and click on the "Application for Funding" link.

If you have questions or need additional information, please contact us.